

# ANNUAL REPORT





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### **Assistance Dogs New Zealand Trust is proudly sponsored by:**















# CHAIR REPORT

2020 has been a very eventful year for all of us. The board are grateful to Mimi and the staff who have put their heart and soul into this organisation and into assisting clients through the COVID-19 lockdowns.

The past 18 months have seen a change in every aspect of our organisation to get us ready for growth to meet the demand of our long waitlist. We now have staff in more locations around NZ, a new fundraising manager, we are looking into new IT and finance systems and have a marvellous puppy sponsorship programme in place. Changing all of our systems and processes is a very difficult task and I would like to once again thank all the staff for their dedication and enthusiasm throughout that change.

Unfortunately, 2020 also saw the exit of our wonderful founders Julie and Rick Hancox. Without their vision and dream, this organisation wouldn't exist and the lives of 42 families and communities would not be enhanced. We are forever grateful.

Thanks to our sponsors, community supporters and donors, large and small, none of this great work could happen without you. A particular mention to The Linsday Foundation, Hill's Pet Nutrition, Waitomo Fuel and Fur Love. Your enthusiasm and support drives us forward.

It has been delightful to see increased collaboration with other related charities and entities – the more we work together the better the outcome for Aotearoa, our communities and our disabled clients. Other entities we have worked closely with include Blind Low Vision New Zealand Guide Dog Services, Mobility Dogs, Maia Health Foundation, Customs Dogs, Assistance Dogs Australia, Assistance Dogs International and Hearing Dogs. We wish to continue to increase collaboration within our sector to put our clients and dogs at the centre of everything we do.

Finally thank you to our hard-working board who roll up their sleeves and help whenever asked, all in exchange for a puppy cuddle. The laughter, trust and team spirit we have built fills me with joy.

Next, ADNZT turns to growth and focuses on our aspiration of providing an Assistance Dog to every person in New Zealand who needs one.

SINEAD HORGAN

Chair, ADNZT

Self



### VISION

To be a leading Assistance Dog provider in New Zealand, in collaboration with other accredited service-dog organisations; providing clients with disabilities fully-trained dogs within a time frame that ensures prime benefit to the handler and limited waiting time.

### MISSION STATEMENT

Assistance Dogs New Zealand Trust's (ADNZT) charitable purpose is to enrich the lives of people living with disability by providing purpose-bred and trained Assistance Dogs, to meet the unique needs of each individual client and family.

### **VALUES**

ADNZT is committed to being:

- professional in everything we do,
- inclusive by serving, where possible, people with any disability or combination of disabilities,
- respectful of everyone we deal with, including clients, staff and the communities we serve,
- at all times ethical and acting with integrity,
- providing excellence in quality of service.

### **ENTITY STRUCTURE**

ADNZT is a registered charitable organisation that operates under the governance of a Board of Trustees, who provide leadership and strategic direction to ADNZT staff to deliver an effective Assistance Dogs service to clients living with disabilities.

### **GUIDING PRINCIPLE**

ADNZT strives to deliver a personalised and tailored Assistance Dog service to our clients with an exceptionally high standard of duty and care.

# HIGHLIGHTS



Collaborative breeding programme established Blind Low Vision NZ, Guide Dog Services



Remaining operational throughout COVID-19 lockdowns



- 22 volunteer puppy raiser families
- 10 volunteer boarding families
- 21 collection box superstars



90% increase in puppy sponsorship; 147 new puppy sponsors join the programme



- · 2 dogs graduated
- 9 dogs in puppy development
- 5 in formal training
- 5 retired
- 2 withdrawn



Annual Appeal increase in income and awareness:

- \$78,100 raised
- 150+ volunteer collectors
- 192 new online donors



# WHITNEY AND HECTOR

"2020 - what a year! So many ups and downs. In amongst the turmoil, ADNZT called us with some amazing news - in December, COVID-19 willing, the very lovely Whitney would be matched to Hector, our awesome 9-yo son with autism and ADHD. We have been on the waiting list for 5 years. The training programme was intense, challenging and amazing all at once. Our instructor had so much knowledge of animal behaviour and service dog training, and so much experience with human behaviour and training humans to work with service dogs! We gained knowledge every day, got to try it out and practice until we got it right, always with ADNZT's love and respect. Aroha mai, aroha atu.

Whitney has fit right in with our family, from that first morning when she woke up Ben and I with the sounds of her tail whacking happily into the walls in our bedroom with two toys in her mouth. She's kind, loyal and very relaxed, loves lying on our feet, gives lots of hugs and has picked all the best places in the house and the deck for a snooze. Hector's little sister loves patting, feeding and generally smooching around with Whitney whenever possible.

With the blue jacket, it all changes...in a great way. Whitney puts on her Game Face and gets to work. She is strong, capable and reliable. She makes everyday trips so safe and relaxed for us as parents, and when we're relaxed, our kids are so much more relaxed too. Our son has started including Whitney in his plans - I was worried the tethering would mean restriction, but the tethering actually brings freedom and independence for him and for our whole family. He is learning all sorts of cool new ways to selfmanage and is planning even more adventures that involve his special dog.

There are challenges too. Whitney is such a gorgeous girl that everyone wants to be near her and pat her even with the jacket on ... so we've had to learn to say no and let her get on with the job. Dogs are a lot of work, sometimes waking up for a wee in the middle of the night, or up at dawn wanting to play. Whitney loves swimming in the sea for a free run, but does not love the shampoo afterwards! Our son will always have challenges unique to him, as will our whanau. Overall though, what a difference, it is hard to put into words how positive this has all been. Thank you to all the special dogs and special people who worked so hard to bring this beautiful Taonga into our lives. She's made an enormous difference to the everyday, and opened up our hearts and minds to what else might be possible."





### Thanks to our sponsors

- The Lindsay Foundation (Gold Sponsor)
- Hill's Pet Nutrition (Silver Sponsor)
- Waitomo Fuel (Silver Sponsor 2020)
- Fur Love (Community Sponsor)
- Melissa Howard Photography (Community Sponsor)

### Thanks to the following trusts

- Lion Foundation
- The Stewart Family Charitable Trust, proudly managed by Perpetual Guardian
- Grassroots Trust
- Lotto New Zealand
- The Gift Trust
- Trust Waikato
- D V Bryant Trust
- The Southern Trust
- Foundation North
- Lottery National
- Lottery Community Organisations Grant Scheme
- Auckland City Council
- The Vernon Hall Trust Foundation, proudly managed by Perpetual Guardian
- Hugo Irust

### Thank you to our supporters

- Vetora Waikato
- Rvan Recruitment
- Pet Essentials Hamilton
- FINDEX
- BoardPro
- Phoenix Print
- Fthan Will Design
- Dorothy Cutts
- Jenny Lala
- And to those who wish to remain anonymous

# GENERAL MANAGER REPORT



2020; a year that started with high hopes as our new Fundraising and Communications Manager joined after 18 months operating without a fundraiser, became a struggle for survival as the restrictions brought about by COVID-19 hit New Zealand, and ended again on a high with a very successful annual appeal.

### COVID-19

ADNZT shut down client services the week before New Zealand went into lockdown due the high-risk status of many of our clients. During this time, we re-evaluated our priorities and capacity and shifted focus to updating all documentation, writing manuals for use when our apprentice programmes starts, re-developing all areas of the

fundraising department, and introducing new channels of communication with our clients, puppy raisers, boarders, donors and trusts.

COVID-19 also took its toll, with the organisation making one redundancy and staff reducing to 80% hours and pay to help us get through. We also said a sad goodbye to our founders Rick Hancox in January, and Julie Hancox in May.

### **Collaboration**

Due to only having one trainer on staff, we have had a number of ageing dogs in the puppy development programme unable to join the formal training programme at the ideal, optimal time. As a result, in 2020 we stopped breeding in order to decrease the number of pups in the development programme and better manage our pipeline of dogs at the other end. This prompted discussion around other ways we could better manage our flow of dogs to ensure dogs are going into training at the right time. During the year, an agreement was reached to collaborate with Blind Low Vision, Guide Dogs NZ (Guide Dogs) to create efficiencies in our breeding programme and consistency in the number of dogs across all programmes. ADNZT would whelp our brood bitch Ruby at the Guide Dogs facility, and in lieu of payment, Guide Dogs would receive two puppies. They would also have pick of the litter to increase their chances of receiving a female pup that could eventually join their breeding programme. This is an agreement we intend to replicate and build on going forward.

ADNZT always looks at any dogs that are not suitable for our own programme as opportunities for other service dog organisations, and vice versa. We are proud to say that New Zealand Customs Detector Dogs have qualified one of these dogs this year and took another into their training programme in December.

### **Operational**

Client Services productivity has been heavily impacted by the disruptive lockdown levels this year. This year we graduated 2 teams, (we usually aim for 8-10 teams a year), have 2 dogs matched to clients awaiting training, and 2 dogs awaiting matching. ADNZT has 4 dogs in training and 10 dogs on the puppy scheme.

### **Thank You**

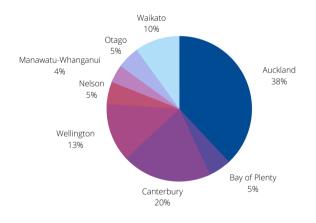
I would like to take this opportunity to thank our dedicated and passionate staff, our wonderful volunteers who look after our four-footed family members, stand on street corners and shopping malls rattling buckets, and tend our donation boxes. I would also like to give a special thank you to our sponsors and donors.

All the best for 2021! Mimi

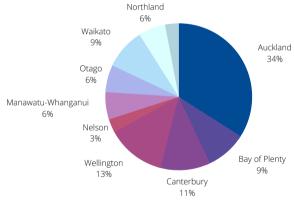
### **CLIENT STATISTICS**

"72% of our clients are children and young adults under 20 years old, and 50% of our clients live with autism and often multiple disorders".

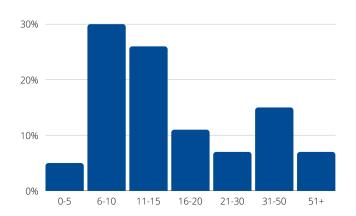
### **GRADUATED TEAMS**



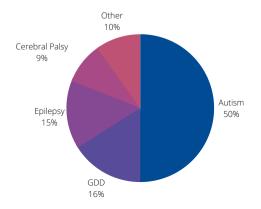
# WAITLIST AND INTERVIEW/ASSESSMENT



### **AGE RANGE - ALL CLIENTS**



### **DISABILITIES - ALL CLIENTS**



# FUNDING AND BRAND REPORT



### Sponsors, Trusts and Donors

The Lindsay Foundation continued to support our organisation in our second year of a 3-year funding agreement. Additionally, they approved further funding to support a public relations campaign in the 2020 annual appeal and a puppy sponsorship campaign to be launched in 2021. We want to thank The Lindsay Foundation for their continued strategic support and passion for making an impact.

Waitomo Fuel and Hill's Pet Nutrition also made a significant contribution to ADNZT through feeding our dogs and providing fuel for our vehicles.

We welcomed Fur Love as a community sponsor, specifically supporting our puppy sponsorship programme.

After years of dedication and stunning photography, Lynda from Heartstrings photography took a step back from ADNZT. Thank you Lynda for your incredible contribution to our organisation. And welcome to the amazing Melissa Howard Photography who now volunteers her time and talents to photographing our pups.

We were grateful to receive funding from a number of new funding bodies and trusts this year, as well as a number of funders who continue to support our vital work. In particular, thank you to the Lion Foundation and Lottery NZ.

### **Brand Identity**

In 2020 we launched a fresh logo and branding to help strengthen our brand identity as we raise awareness and seek new sponsors. With this refresh came a new website and full set of collateral, created and donated by Ethan Will Design.

### **Campaigns and Appeals**

In October 2020 we celebrated our best annual appeal ever, despite the changes in dates and continuous edits required by the COVID-19 lockdowns. We raised \$78,100, secured 15 pieces of national media coverage during appeal week, welcomed 192 new donors and over 90 new street appeal volunteers. Thank you to everyone who volunteered their time and donated money to make this event such a success!

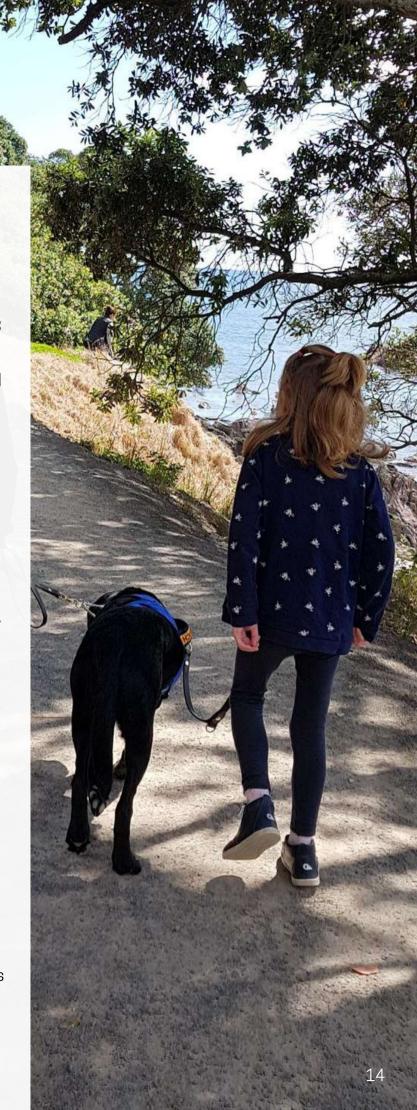
We also want to thank all our donors and supporters who contributed to our COVID relief campaign, the lockdown "Dog Trick Challenge", our Father's day and Christmas campaigns, and of course to those who joined the puppy sponsorship programme. Your support through such an incredibly trying time means the world to our team and the clients waiting for an Assistance Dog.

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# ROCCO AND SIENNA

Rocco has now been part of our family for 8 months - how time has flown by and how integrated Rocco now is in Sienna's life and our extended family life. Every night Sienna will say 'Rocco hop up' which is cue for Rocco jumping up onto Sienna's bed and going to sleep with her. Every Saturday Rocco will accompany Sienna to horse riding and wait patiently while she sits on her horse Aladdin and shouts out 'Rocco' from a distance. Every day he takes Sienna into school and brings her home - and every time Sienna will be found telling Rocco to 'go free' when we enter inside the house.

But for all the 'everys' are also a number of 'firsts': Tethered to Rocco, Sienna has managed to walk over 4km for the first time, and to slow down and stop before crossing the road for the first time. Sienna has sat through her first full length movie with Rocco for the first time. Sienna has been into busy shopping malls and sat quietly and patiently for the first time without losing the plot! Likewise, Rocco has helped reduce her anxiety for the first time by attending her Starship hospital appointments and staying with her post seizures.





# **Performance Report**

Assistance Dogs New Zealand Trust For the year ended 31 March 2020



### **Compilation Report**

### Assistance Dogs New Zealand Trust For the year ended 31 March 2020

Compilation Report to the Directors of Assistance Dogs New Zealand Trust.

#### Scope

On the basis of information provided and in accordance with Service Engagement Standard 2 Compilation of Financial Information, we have compiled the financial statements of Assistance Dogs New Zealand Trust for the year ended 31 March 2020

These statements have been prepared in accordance with the accounting policies described in the Notes to these financial statements.

### Responsibilities

The Board are solely responsible for the information contained in this financial report and have determined that the accounting policies used are appropriate to meet your needs and for the purpose that the financial statements were prepared.

The financial statements were prepared exclusively for your benefit. We do not accept responsibility to any other person for the contents of the financial statements.

#### No Audit or Review Engagement Undertaken

Our procedures use accounting expertise to undertake the compilation of the financial statements from information you provided. Our procedures do not include verification or validation procedures. No audit or review engagement has been performed and accordingly no assurance is expressed.

### Independence

We have no involvement with Assistance Dogs New Zealand Trust other than for the preparation of financial statements and management reports and offering advice based on the financial information provided.

#### Disclaimer

We have compiled these financial statements based on information provided which has not been subject to an audit or review engagement. Accordingly, we do not accept any responsibility for the reliability, accuracy or completeness of the compiled financial information contained in the financial statements. Nor do we accept any liability of any kind whatsoever, including liability by reason of negligence, to any person for losses incurred as a result of placing reliance on this financial report.

Findex NZ Ltd

Te Awamutu

Dated: 7th October 2020



### **Entity Information**

# Assistance Dogs New Zealand Trust For the year ended 31 March 2020

'Who are we?', 'Why do we exist?'

### **Legal Name of Entity**

Assistance Dogs New Zealand Trust

### **Physical Address**

PO Box 36406, Merivale, Christchurch, New Zealand, 8146

### **Postal Address**

PO Box 36406, Merivale, Christchurch, New Zealand, 8146

#### Accountants

Findex NZ Ltd

411 Greenhill Drive

Te Awamutu 3800

#### **Bankers**

**BNZ Bank** 

Lower Hutt

#### Date of Establishment

30th June 2008

#### **Board Members**

Sinead Horgan (Chairperson)

Elizabeth Oliver (Secretary)

Sophie Kennedy

Logan McMullen

Andrew McLean

Leanne Milligan

### **Entity Type and Legal Basis**

**Registered Charity** 

### **Registration Number**

CC32920



### **Entity's Purpose or Mission**

Acts as an umbrella / resource body, Provides advice / information / advocacy, Trains dogs for persons with disability

### **Entity Structure**

ADNZ is a registered charitable organisation which operates under the governance of a Board of Trustees, who provide leadership and strategic direction to ADNZ staff to deliver an effective Assistance Dogs service to clients living with disabilities.

#### Main Sources of Entity's Cash and Resources

The main source of cash is from donations, grants and sponsorship. The breeding dogs for the Assistance Dogs Programme is our other key resource.

### Main Methods Used by Entity to Raise Funds

The writing of grant applications, organisation of our annual appeal and assisting clients with fundraising towards the cost of training their assigned dog and development of our puppy sponsorship programme are our key methods of fundraising.

### Entity's Reliance on Volunteers and Donated Goods or Services

Assistance Dogs New Zealand Trust relies heavily on the donation of human power from its volunteers for puppy raising, fundraising and operating our social meida programme. we also receive donated/discounted pet food, puppy packs, veterinary, printing, IT services and fuel from key sponsors and donors.



### **Approval of Financial Report**

Assistance Dogs New Zealand Trust For the year ended 31 March 2020

The Board of Trustees are pleased to present the approved financial report including the historical financial statements of Assistance Dogs New Zealand Trust for year ended 31 March 2020.

APPROVED

Sinaed Horgan

Chairperson

Date 02/11/20

Mimi Hooper

General Manager

Date 21 - 10 - 2020



### **Statement of Service Performance**

# Assistance Dogs New Zealand Trust For the year ended 31 March 2020

'What did we do?', 'When did we do it?'

### **Description of Entity's Outcomes**

The mission of Assistance Dogs New Zealand Trust is to enrich the lives of people living with disability by providing purpose bred and trained Assistance Dogs, to meet the unique needs of each individual client and family. We seek every day to make a difference in the lives of our clients with our wonderful dogs and the needs of future clients through our breeding and training programme.

### Description and Quantification of the Entity's Outputs

Currently we have 41 dogs out in the field serving client families. In our training programme we have four dogs in training, three dogs waiting to train (delayed with Covid restrictions), and 12 puppies being raised ready for training over the next two years. In our breeding programme we have two breeding bitches and 20 choices of stud dog semen available for future breeding.



### **Statement of Financial Performance**

### Assistance Dogs New Zealand Trust For the year ended 31 March 2020

'How was it funded?' and 'What did it cost?'

	NOTES	2020	2019
Revenue			
Donations, fundraising and other similar revenue	1	761,491	519,059
Interest, dividends and other investment revenue	1	39	69
Total Revenue		761,529	519,128
Expenses			
Volunteer and employee related costs	2	490,058	463,901
Costs related to providing goods or service	2	209,146	144,004
Other expenses	2	31,332	32,362
Total Expenses		730,536	640,268
Surplus/(Deficit) for the Year		30,993	(121,140)



### **Statement of Financial Position**

### Assistance Dogs New Zealand Trust As at 31 March 2020

'What the entity owns?' and 'What the entity owes?'

	NOTES	31 MAR 2020	31 MAR 2019
Assets			
Current Assets			
Bank accounts and cash	3	130,483	107,275
Debtors and prepayments	3	7,474	6,019
Total Current Assets		137,957	113,294
Non-Current Assets			
Property, Plant and Equipment	4	66,554	82,842
Total Non-Current Assets		66,554	82,842
Total Assets		204,511	196,135
Liabilities			
Current Liabilities			
Creditors and accrued expenses	5	8,600	87,602
Employee costs payable	5	76,112	8,075
Loans	5	7,270	
Total Current Liabilities		91,982	95,677
Non-Current Liabilities			
Loans	5	(4)	18,923
Total Non-Current Liabilities		75	18,923
Total Liabilities		91,982	114,600
Total Assets less Total Liabilities (Net Assets)		112,529	81,535
Accumulated Funds			
Accumulated surpluses or (deficits)	6	112,529	81,535
Total Accumulated Funds		112,529	81,535



### **Statement of Cash Flows**

Assistance Dogs New Zealand Trust For the year ended 31 March 2020

'How the entity has received and used cash'

	2020
Cash Flows from Operating Activities	
Donations, fundraising and other similar receipts	681,731
Interest, dividends and other investment receipts	39
GST	33,868
Payments to suppliers and employees	(675,445)
Total Cash Flows from Operating Activities	40,191
Cash Flows from Investing and Financing Activities	4.100
Payments to acquire property, plant and equipment	(4,189)
Repayments of loans borrowed from other parties	(12,794)
Total Cash Flows from Investing and Financing Activities	(16,984)
Net Increase/(Decrease) in Cash	23,208
Bank Accounts and Cash	
Opening cash	107,275
Closing cash	130,483
Net change in cash for period	23,208



### **Statement of Accounting Policies**

# Assistance Dogs New Zealand Trust For the year ended 31 March 2020

'How did we do our accounting?'

#### **Basis of Preparation**

The entity has elected to apply PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting - Accrual (Not-For-Profit) on the basis that it does not have public accountability and has total annual expenses equal to or less than \$2,000,000. All transactions in the Performance Report are reported using the accrual basis of accounting. The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future.

#### Goods and Services Tax (GST)

The entity is registered for GST. All amounts are stated exclusive of goods and services tax (GST) except for accounts payable and accounts receivable which are stated inclusive of GST.

#### Income Tax

Assistance Dogs New Zealand Trust is wholly exempt from New Zealand income tax having fully complied with all statutory conditions for these exemptions.

### **Bank Accounts and Cash**

Bank accounts and cash in the Statement of Cash Flows comprise cash balances and bank balances (including short term deposits) with original maturities of 90 days or less.

### Accounts Receivable

Accounts receivable are recognised less an allowance for any uncollectable amounts. Individual debts that are known to be uncollectable are written off in the period that they are identified.

### Property, Plant & Equipment

Property, plant and equipment are stated at historical cost, less any accumulated depreciation and impairment losses. Historical cost includes expenditure directly attributable to the acquisition of assets, and includes the cost of replacements that are eligible for capitalisation when these are incurred.

### Deprecaition

Depreciation is charged to the Statement of Financial Performance at the same rates as are allowed by the Income Tax Act 2007 over the estimated useful lives of each item of property, plant and equipment

#### **Accounts Payable**

Accounts payable are obligations on the basis of normal credit terms and does not bear interest.

### **Changes in Accounting Policies**

There have been no changes in accounting policies. Policies have been applied on a consistent basis with those of the previous reporting period.



### **Notes to the Performance Report**

Assistance Dogs New Zealand Trust For the year ended 31 March 2020

	2020	201
Analysis of Revenue		
Onations, fundraising and other similar revenue		
Grants Received	364,958	143,27
Donations & Fundraising		
Annual Appeal	36,510	40,48
Bequests	39,641	32,78
Client Fundraising	83,124	65,77
Collection Boxes	51,073	71,35
Corporate Sponsorship	4,440	2,31
Donations	55,448	40,28
Donations - Major	79,125	84,52
Puppy Sponsor	46,883	36,76
Talks	290	1,50
Total Donations & Fundraising	396,533	375,78
Total Donations, fundraising and other similar revenue	761,491	519,05
nterest, dividends and other investment revenue		
Interest Received	39	6
Total Interest, dividends and other investment revenue	39	
	2020	201
Analysis of Expenses		
Analysis of Expenses  /olunteer and employee related costs		201
Analysis of Expenses  /olunteer and employee related costs  Accident Compensation Levy	2020	2,44
Analysis of Expenses  /olunteer and employee related costs	2020	2,44 461,46
Analysis of Expenses  Volunteer and employee related costs  Accident Compensation Levy  Wages & Salaries	2020 - 490,058	2,44 461,46
Analysis of Expenses  /olunteer and employee related costs  Accident Compensation Levy  Wages & Salaries  Total Volunteer and employee related costs	2020 - 490,058	2,44 461,46 463,90
Analysis of Expenses  /olunteer and employee related costs  Accident Compensation Levy  Wages & Salaries  Total Volunteer and employee related costs  Costs related to providing goods or services	2020 - 490,058 490,058	2,44 461,46 463,90 2,14
Analysis of Expenses /olunteer and employee related costs Accident Compensation Levy Wages & Salaries Total Volunteer and employee related costs Costs related to providing goods or services Advertising	490,058 490,058 7,911	2,44 461,46 463,90 2,14
Analysis of Expenses  Volunteer and employee related costs  Accident Compensation Levy  Wages & Salaries  Total Volunteer and employee related costs  Costs related to providing goods or services  Advertising  Bank & Finance Charges	- 490,058 490,058 7,911 426	2,44 461,46 463,90 2,14 81 24
Analysis of Expenses  Volunteer and employee related costs  Accident Compensation Levy  Wages & Salaries  Total Volunteer and employee related costs  Costs related to providing goods or services  Advertising  Bank & Finance Charges  Board Costs	2020 - 490,058 490,058 7,911 426	2,44 461,46 463,90 2,14 81 24 3,85
Analysis of Expenses  /olunteer and employee related costs  Accident Compensation Levy  Wages & Salaries  Total Volunteer and employee related costs  Costs related to providing goods or services  Advertising  Bank & Finance Charges  Board Costs  Breeding & Artificial Insemination Costs	2020 - 490,058 490,058 7,911 426	2,44 461,46 463,90 2,14 81 24 3,85 66
Analysis of Expenses  /olunteer and employee related costs  Accident Compensation Levy  Wages & Salaries  Total Volunteer and employee related costs  Costs related to providing goods or services  Advertising  Bank & Finance Charges  Board Costs  Breeding & Artificial Insemination Costs  Computer & Internet Expenses	7,911 426	2,44 461,46 463,90 2,14 81 24 3,85 66
Analysis of Expenses  Volunteer and employee related costs  Accident Compensation Levy  Wages & Salaries  Total Volunteer and employee related costs  Costs related to providing goods or services  Advertising  Bank & Finance Charges  Board Costs  Breeding & Artificial Insemination Costs  Computer & Internet Expenses  Dog Expenses	7,911 426 545	2,44 461,46 463,90 2,14 81 24 3,85 66
Analysis of Expenses  Volunteer and employee related costs  Accident Compensation Levy  Wages & Salaries  Total Volunteer and employee related costs  Costs related to providing goods or services  Advertising  Bank & Finance Charges  Board Costs  Breeding & Artificial Insemination Costs  Computer & Internet Expenses  Dog Expenses  Dog Purchases	7,911 426 - - - - 545	2,44 461,46 463,90 2,14 81 24 3,85 66 4
Analysis of Expenses  Volunteer and employee related costs  Accident Compensation Levy  Wages & Salaries  Total Volunteer and employee related costs  Costs related to providing goods or services  Advertising  Bank & Finance Charges  Board Costs  Breeding & Artificial Insemination Costs  Computer & Internet Expenses  Dog Expenses  Dog Purchases  Equipment	2020  - 490,058  490,058  7,911 426 545 123 2,522	2,44 461,46 463,90 2,14 81 24 3,85 66 4 1,85
Analysis of Expenses  /olunteer and employee related costs  Accident Compensation Levy  Wages & Salaries  Total Volunteer and employee related costs  Costs related to providing goods or services  Advertising  Bank & Finance Charges  Board Costs  Breeding & Artificial Insemination Costs  Computer & Internet Expenses  Dog Expenses  Dog Purchases  Equipment  Freight, Courier & Postage	2020  - 490,058 490,058  7,911 426 545 123 2,522 572	2,44 461,46 463,90 2,14 81 24 3,85 66 4 1,85 24 1,04
Analysis of Expenses  Volunteer and employee related costs  Accident Compensation Levy  Wages & Salaries  Total Volunteer and employee related costs  Costs related to providing goods or services  Advertising  Bank & Finance Charges  Board Costs  Breeding & Artificial Insemination Costs  Computer & Internet Expenses  Dog Expenses  Dog Purchases  Equipment  Freight, Courier & Postage  Fuel & Oil	2020  - 490,058 490,058  7,911 426 545 123 2,522 572	
Analysis of Expenses  Volunteer and employee related costs  Accident Compensation Levy  Wages & Salaries  Total Volunteer and employee related costs  Costs related to providing goods or services  Advertising  Bank & Finance Charges  Board Costs  Breeding & Artificial Insemination Costs  Computer & Internet Expenses  Dog Expenses  Dog Purchases  Equipment  Freight, Courier & Postage  Fuel & Oil  Fundraising Expense	2020  - 490,058 490,058  7,911 426 545 123 2,522 572 - 399	2,44 461,46 463,90 2,14 81 24 3,85 66 4 1,85 24 1,04 6,40



	2020	2019
Low Cost Asset (Under \$500)		544
Motor Vehicle Expenses	9,132	4,321
Office Expenses	2,422	
Placements	7	5 <del></del>
Printing & Stationery	7,705	3,164
Staff Expenses	5,830	5,151
Staff Training	311	1,366
Subcontractors	64,863	30,379
Subscriptions	4,398	5,294
Telephone & Tolls	6,379	5,940
Travel & Accomodation	16,092	12,148
Uniforms	5,093	
Vehicle Lease	357	12
Vet Expenses	38,267	23,020
Total Costs related to providing goods or services	209,146	144,004
Other expenses		
Consulting & Accounting	1,863	2,063
Depreciation	20,477	26,218
Insurance	7,850	2,013
Interest Paid	1,142	2,069
Total Other expenses	31,332	32,362
	2020	2019
3. Analysis of Assets		
Bank accounts and cash		
Donation Box Account	7,149	13,926
Not for Profit Acc	119,877	65,388
Operational Account	883	27,702
PayPal		
NZD PayPal	2,012	258
NZD PayPal#001	396	
Total PayPal	2,408	258
Stripe NZD	165	
Total Bank accounts and cash	130,483	107,275
Debtors and prepayments		
Accounts Receivable (Xero)	*	720
GST	6,024	5,299
Prepayments	1,450	
Total Debtors and prepayments	7,474	6,019
	2020	2019
4. Property, Plant and Equipment		
Motor Vehicles		
Vehicles owned	128,691	128,691



	2020	2019
Accumulated depreciation - vehicles owned	(77,811)	(65,090)
Total Motor Vehicles	50,881	63,601
Plant and Equipment		
Plant and machinery owned	57,042	55,458
Accumulated depreciation - plant and machinery owned	(43,309)	(37,491)
Total Plant and Equipment	13,734	17,967
Other Fixed Assets		
Office Equipment	10,758	8,153
Accumulated depreciation - office equipment	(8,819)	(6,879)
Total Other Fixed Assets	1,939	1,274
Total Property, Plant and Equipment	66,554	82,842
	2020	2019
5. Analysis of Liabilities		
Creditors and accrued expenses		
Accounts Payable	8,600	6,347
Total Creditors and accrued expenses	8,600	6,347
Employee costs payable		
Covid-19 Subsidy Payment	63,266	-
PAYE Payable	12,845	8,075
Total Employee costs payable	76,112	8,075
Unused donations and grants with conditions		
Grants Unspent	1	81,255
Total Unused donations and grants with conditions	•	81,255
Loans		
BNZ Loan	7,270	18,923
Total Loans	7,270	18,923
	2020	2019
6. Accumulated Funds		
Accumulated Funds		
Opening Balance	81,535	202,675
Accumulated surpluses or (deficits)	30,993	(121,140)
Total Accumulated Funds	112,529	81,535
Total Accumulated Funds	112,529	81,535

### 7. Commitments

There are no commitments as at 31 March 2020 (Last year - nil).

### 8. Contingent Liabilities and Guarantees

There are no contingent liabilities or guarantees as at 31 March 2020 Last year - nil).



#### 9. Related Parties

There are no related parties for the 2020 year. (Last year: Kennels were leased by the Trust from Akela Ltd for \$20 per day. This company is owned by Ricky & Julianne Hancox who were paid staff members of the Trust. No amounts were owed to Akela Ltd at balance date.)

#### 10. Events After the Balance Date

Assistance Dogs New Zealand Trust is aware that COVID-19 was declared a global health emergency on 31 January 2020 by the World Health Organisation and the subsequent announcement by the NZ Government that all non-essential businesses are to close effective 25 March 2020 and the impact upon our suppliers, customers, and staff. This will therefore change significantly the forecast financial performance which supports the going concern assumption under which these financial statements have been prepared.

At this point in time it is not possible to quantify the financial impact of this pandemic on the Trust and its future operations. (Last year - nil).

### 11. Ability to Continue Operating

The entity will continue to operate for the foreseeable future.